

Please provide information for the following incident:

ICC Report #	Date of Incident	Location of Incident	Underground Facility Damaged	Operator of the Facility

1. *Information regarding the person filling out the report*

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

2. *Was your company the contract locator for the utility operator for this incident location?* Yes \_\_\_ No \_\_\_

3. *Was your company informed of the proposed excavation or demolition?* Yes \_\_\_ No \_\_\_  
a. *If yes, how was your company informed (i.e., JULIE dig number or other (please explain))?* \_\_\_\_\_

b. *If yes, please provide the written record of notification.* \_\_\_\_\_

4. *Did your company mark the area of the proposed excavation or demolition?* Yes \_\_\_ No \_\_\_

- a. *If yes,*
- provide the locator's name:* \_\_\_\_\_
  - what locating device was used to locate the underground facility?* \_\_\_\_\_
  - provide, if available, a copy of the manifest and drawing for this dig number.*
  - were the marks within the approximate location of the facility (approximate location means a strip of land at least 3 feet wide, but not wider than the width of the underground facility or CATS facility plus 1.5 feet on either side of the facility)?*  
Yes \_\_\_ No \_\_\_
    - If no, how far were the marks from the underground facility?* \_\_\_\_\_
  - how was the area marked (e.g., flags, stakes, paint, etc.)?* \_\_\_\_\_
  - was the area marked within 48 hours from the time the excavator or demolisher notified JULIE?* Yes \_\_\_ No \_\_\_
  - Please provide the date and time the location was marked* \_\_\_\_\_
  - if no underground facilities were located within the proposed excavation or demolition area, did your company notify the person engaged in excavation or demolition within 48 hours of receipt of the notice?* Yes \_\_\_ No \_\_\_
    - If yes, what method of notification did your company use?* \_\_\_\_\_
    - If no, why not?* \_\_\_\_\_

5. *Did your locator request an extension?* Yes \_\_\_ No \_\_\_

- a. *If yes, why?* \_\_\_\_\_  
b. *If yes, with whom did the locator speak?* \_\_\_\_\_  
c. *If yes, when was the request made?* Date/Time: \_\_\_\_\_

6. *Did your locator refer to service cards or maps to make this dig number?* Yes \_\_\_ No \_\_\_

- a. *If yes, were they accurate?* Yes \_\_\_ No \_\_\_  
b. *If yes, were they accurate? please attach a copy of the service card and/or map and explain why these documents did not prevent the damage:* \_\_\_\_\_  
\_\_\_\_\_

7. *Please include a copy of your investigation report and explain the cause of this incident.*

8. *If an investigation was not conducted, please include any information (drawings, photographs, etc.) you or your company feels may further assist in this investigation:* \_\_\_\_\_

9. *Has your company had repeated problems with damaged underground facilities by excavators or demolishers?* Yes \_\_\_ No \_\_\_  
*Please explain:* \_\_\_\_\_  
\_\_\_\_\_